



2021-2022 GoTeach! & GoReach! Classroom Grant Application Packet & Instructions

#GoTeach!

Welcome to the 2021-2022 GoTeach! and GoReach! Classroom Grant application process. The Education Foundation of Palm Beach County is pleased to provide direct-to-classroom funding for School District of Palm Beach County teachers. As the District's philanthropic partner, we support public schools by partnering with private foundations and corporate partners to make strategic program investments so that all students have the opportunity to succeed.

We understand how important these classroom grants are to help fund innovative, engaging, and transformative projects that really make a difference for your students. Thank you for taking the time to apply for this grant, and for your commitment to the success of our school children! The Education Foundation looks forward to continuing as your partner for excellence in public education for Palm Beach County.



Partial funds for the Education Foundation GoTeach! Classroom Grant program are received in partnership with the State of Florida's License for Learning campaign through the sale of "Support Education" license plates in Palm Beach County.

Please encourage your friends to purchase a "Support Education" license plate!

<http://LicenstoLearnFL.com/>

Please read all instructions in full before submitting an application.

Incomplete applications, late applications or those that do not meet the criteria identified in the instructions below will not be considered.

The GoTeach! Classroom Grant Awards are intended to both drive and celebrate innovation in the classroom. It is a competitive grant program that promotes original, creative, and innovative teaching approaches to addressing student needs in the priority areas of Literacy, STEM, Career Readiness, Increasing Graduation Rates, Supporting Underperforming Students, Financial Literacy, and Social Emotional Learning. Each award is open to elementary, middle, and high school applicants.

There are currently three levels of awards:

GoTeach! Classroom Grant Awards

\$1000 grant awards are intended for individual teacher projects

\$1500 grant awards are intended for a team of teachers who are seeking to work together to achieve a collaborative project

GoReach! High Impact Awards

\$3000 grant awards intended for projects that have a higher impact than one classroom. These can be grade level or school-wide projects.

GoTeach STEM! and GoTeach FINLIT! Innovation Awards

\$5000 grant awards intended for individual teacher applicants OR teacher team projects in the subject areas of STEM and Financial Literacy only.

General rules and requirements

1. All GoTeach! classroom grant applications are accessible via the EFPBC website.
2. Applications will be submitted via Google Form. The link is available on the EFPBC website, along with a PDF version for pre-planning purposes.
3. All grant levels are open to elementary, middle and high school applicants.
4. Individual teachers and teams of teachers are welcome to apply.
5. No more than two submissions are allowed from any teacher, whether in a team or individually.
6. No more than three awards will be granted per school.
7. If awarded a classroom grant, both the applicant and their school principal will be required to sign a grant acknowledgment form, or the project will not receive funding; therefore, please be sure the principal is aware of and approves the grant project before applying.
8. When completing your application, you will be asked to identify both the award level you want to apply for, and the priority area your project will address.
9. Your grant project *must* be related to at least one of the priority areas or your application will not be considered.
10. Incomplete applications, late applications or those that do not meet the criteria identified in the instructions provided will not be considered.

Criteria

Priority will be given to grant proposals that focus on the following:

- An original, creative, and innovative teaching approach that addresses student needs
- Projects geared toward the priority areas of Literacy, STEM, Career Readiness, Increasing Graduation Rates, Supporting Underperforming Students, Financial Literacy, and Social Emotional Learning
- An Evaluation Plan with a measurable approach and clearly defined process to evaluate success in at least one of the following:
 - Academic achievement
 - Bridging barriers to learning
- A realistic timeline for accomplishing the project within the school year
- An appropriate budget
- A detailed plan as to how programming will be carried out virtually if need be

Funds WILL NOT be provided for projects requesting funds for:

- Staff salaries or substitute teacher costs
- The same proposal submitted by multiple teachers from the same school
- Personal honorariums for the applicants
- Field trips or equipment, **unless they are an integral part of the program**
- Programs that are state mandated or existing programs funded by another organization
- Replication of a grant awarded in the previous academic year by the same grantee

Eligibility

Grant applicants must be one of the following:

- PreK-12 public school teacher in Palm Beach County
- PreK-12 public school teaching team in Palm Beach County
- PreK-12 district operated public charter school teacher in Palm Beach County
- PreK-12 public school administrator in Palm Beach County (*GoReach! High Impact awards only and*

in partnership with a teacher or teachers)

○ PreK-12 district operated public charter school administrator in Palm Beach County (*GoReach! High Impact awards only and in partnership with a teacher or teachers*)

Important application information:

1. Projects must be approved by your school principal.
2. All applications are completed online using the Google form provided. Applications must not include a title page, letters of support or any other attachments.
3. Be sure all grant application questions are answered fully.
4. Do not use educational acronyms other than STEM, as judges are not always familiar with their usage or meaning.
5. No more than two submissions are allowed from any teacher, in a team or individually.
6. No more than three awards in total will be granted per school.
7. Grant applications must be submitted **by 5pm on Friday, July 16, 2021 via Google Form.**

Incomplete or hand-delivered applications will NOT be considered.

Evaluation Process

- Each application will be reviewed, evaluated, and scored by community partner volunteers.
- Most volunteers are not educators and will likely not be familiar with acronyms; therefore, it is in your best interest to minimize educational jargon.
- Scoring teams will evaluate applications by applying the criteria to the answers provided by applicant(s).
- The GoTeach STEM! and GoTeach FINLIT! Innovation Awards have additional specific criteria used for judging, which are included in the grant-specific information below.
- Decisions made by the scoring committee are final.

Grant Notification

Recipients will receive notification of award in **August 2021**.

Recipients will be honored at a special VIRTUAL event **September 29, 2021**.

Funding Process

1. Funding for approved grants will be awarded in October/November 2021 at the latest and will be accessed online through ClassWallet.
2. Before funding can be received, the applicant and principal must sign a grant acknowledgment form.
3. Each grantee will receive a ClassWallet Debit Card linked to their ClassWallet account to access their project grant funds. Note that **only** the designated lead teacher will receive access to ClassWallet for team grants.
4. Funds must be expended by mid-May 2022. All dates will be listed on the grant acknowledgment form that must be signed by you applicant and school principal.

More Questions?

Please contact the Education Foundation of Palm Beach County:

Jennifer@EducationFoundationPBC.org or Becky@EducationFoundationPBC.org

Participate in a grant writing workshop!

- **Tuesday, June 1, 2021 from 3:30-5:00p.m. [Click HERE to Join Zoom Meeting.](#)**
 - **Monday, June 14, 2021 from 4:00p.m.-5:30p.m. [Click HERE to Join Zoom Meeting.](#)**
- You do not need to register or RSVP for these workshops.***

Grant-specific information and requirements

GoTeach! Classroom Grant Awards: Innovative direct-to-classroom grants focused on priority areas of Literacy, STEM, Career Readiness, Increasing Graduation Rates, Supporting Underperforming Students, Financial Literacy, and Social Emotional Learning

- Individual teacher grant awards: Up to \$1,000
- Teacher team grant awards: Up to \$1,500
- This grant level is open to elementary, middle and high school teachers and is available for projects related to all identified priority areas.

1. Maximum of three GoTeach! Classroom Grants will be awarded per school
2. Schools are welcome to submit as many applications as they choose, however, submitting applications does not guarantee grant will be awarded, this is a *highly competitive* grant
3. Schools are eligible to submit **ONE GoReach! Grant (see description below)** for consideration. This will not hinder GoTeach! Classroom Grant Application(s) eligibility submitted by teacher(s) at the same school.
4. One application per project will be permitted. Multiple applications submitted for the same project will not be accepted if submitted under multiple Grant Award Categories (GoTeach! Classroom Grants & GoReach! Grants)
5. Applications must clearly indicate how the program is innovative, and how it will impact students.
6. There must be an Evaluation Plan to explain how you will show program effectiveness.
7. Applications must include a detailed budget as well as a plan on how the project or program will be carried out remotely, if need be, as a result of COVID-19.

GoReach! High Impact Awards: Innovative grants that will REACH additional students in terms of depth and breadth focused on priority areas of Literacy, STEM, Career Readiness, Increasing Graduation Rates, Supporting Underperforming Students & Social Emotional Learning

- \$3000 grant awards intended for projects that have a greater impact than one classroom.
- These can be grade level or school-wide projects.
- This grant level is open to elementary, middle and high school teachers or teacher/ administrator teams and is available for projects related to all identified priority areas.

1. Only ONE GoReach! High Impact grant award application can be submitted per school. A submission for this grant award will not hinder GoTeach! classroom grant award eligibility submitted by teacher(s) at the same school.
2. Only one application per project will be permitted. Multiple applications submitted for the same project will not be accepted if submitted under multiple grant award categories (GoTeach! classroom grants, GoReach! high impact awards, and GoTeach STEM! and GoTeach FINLIT! innovation awards).
3. Applications must clearly indicate how the project or program is innovative and how it will REACH students to provide high impact.
4. There must be an Evaluation Plan to explain how you will show program effectiveness.
5. Applications must include a detailed budget as well as a plan on how the project or program will be carried out remotely, if need be, as a result of COVID-19.

GoTeach STEM! Innovation Awards: These \$5000 awards reward teachers for developing innovative and creative new ways of inspiring more students to develop interest in STEM, and to

improve their STEM outcomes due to the current and future need for those skill sets in the work force.

GoTeach FINLIT! Innovation Awards: These \$5000 awards reward teachers for developing financial literacy teaching initiatives and ideas that promote a better understanding of free enterprise, entrepreneurship, business and personal financial responsibility.

- \$5000 grant awards intended for individual teacher applicants OR teacher team projects in the subject areas of STEM and financial literacy only.
 - This grant level is open to elementary, middle and high school teachers.
 - 80% of the proposed budget can cover the cost of the program and 20% will be awarded to the teacher or split between a team of teachers who partnered to create and implement the program.
1. Only ONE Innovation Award will be awarded to the top scoring application in each level: elementary, middle and high school.
 2. Teachers are eligible to apply for ONE \$5,000 GoTeach STEM! or GoTeach FINLIT! Innovation Award. Multiple teachers from the same school may submit applications for different projects.
 3. Applications for a GoTeach STEM! or GoTeach FINLIT! Innovation Award will not be accepted if the same project was submitted for another GoTeach! grant award.
 4. Applications must clearly indicate how the STEM or financial literacy program is INNOVATIVE and how it will IMPACT students.
 5. There must be an Evaluation Plan to explain how you will show program effectiveness.
 6. Applications must include a detailed budget as well as a plan on how the project or program will be carried out remotely, if need be, as a result of COVID-19.

Additional criteria for the Innovation Awards is provided below. These are the criteria the scoring team will use to judge applications. These aspects should be kept in mind when developing your application.

GoTeach STEM! criteria:

CRITERIA	1 Weak	2 Acceptable	3 Average	4 Strong	5 Outstanding
<p>Purpose & Goals:</p> <ul style="list-style-type: none"> • Is purpose explicit? • Are goals measurable? <p>Considerations when determining rating:</p> <ul style="list-style-type: none"> ○ How would the grant improve/enhance the curriculum or the course? ○ Is the proposal related to the offering of a new STEM elective course or afterschool program? ○ How does the project open access for groups currently underrepresented in the STEM fields? 	<p>Purpose is unclear.</p> <p>Project goals/outcomes are not identified or measurable.</p>		<p>Purpose is clear.</p> <p>Project goals/outcomes are identified and measurable.</p>		<p>Purpose is explicit.</p> <p>Project goals/outcomes are clearly identified and can be evaluated using multiple measures.</p>

<p>Project Evaluation:</p> <ul style="list-style-type: none"> • Clearly defined <ul style="list-style-type: none"> ○ How will you use this data and analysis to ensure that students gain the benefits of the project? • Practical <ul style="list-style-type: none"> ○ Is the evaluation process achievable within the project time frame? • Measurable <ul style="list-style-type: none"> ○ What data will be used to evaluate the benefit of the learning experience beyond the traditional curriculum? 	<p>Plans for evaluating success are unclear and/or not aligned with project goals/objectives or intended student outcomes.</p> <p>Measurement tools have not been identified or are not appropriate for project evaluation.</p>		<p>Plans for evaluating success are aligned with project goals/objectives and intended student outcomes.</p> <p>Adequate measurement tools are identified for evaluation.</p>	<p>Plans for evaluating success are comprehensive and clearly aligned with project goals/objectives and intended student outcomes.</p> <p>Appropriate measurement tools are identified for pre-project, midyear, and final evaluation.</p>
<p>Project Activities/ Timeline:</p> <ul style="list-style-type: none"> • Are the project activities well-articulated? • Is the project timeline of events explicit? <ul style="list-style-type: none"> ○ Are project activities aligned with the school calendar? ○ How will you ensure staying on track with the project schedule? • Are the project activities related to program goals? <p>Considerations when determining rating:</p> <ul style="list-style-type: none"> ○ Is the project aligned to the standards? ○ How does the project reinforce the use of STEM skills or tools (data analysis, critical thinking, etc.)? 	<p>Project timeline and activities for implementation lack detail.</p> <p>Activities are not student-centered and don't always align with project goals.</p> <p>Project does not link content to standard(s).</p>		<p>Project timeline and activities are outlined with some detail.</p> <p>Activities are student-centered and align with project goals.</p> <p>Project content is linked to appropriate standard(s).</p>	<p>Project timeline and activities are well-planned for effective and efficient implementation</p> <p>Activities are student-centered and clearly align with project goals.</p> <p>Project exemplifies thoughtful integration of content and/or multiple standards.</p>
<p>Project Budget:</p> <ul style="list-style-type: none"> • Is the budget reasonable for the planned activities and related to the project's goals/outcomes? • Are the expenditure plans detailed and contain information about how funds are to be used? 	<p>Budget lacks detail or supporting documentation.</p> <p>Budget total exceeds grant limits.</p>		<p>Budget provides some supporting documentation and detail.</p> <p>Budget total is within grant limits.</p>	<p>Budget is itemized with sufficient detail and supporting documentation is provided.</p> <p>Budget is effectively used</p>

<ul style="list-style-type: none"> ○ Provide a detailed breakdown for the use of the requested funds. ○ Provide a basis of estimate for the funds (Quote from Amazon, personal judgement, etc.). ○ How will funds be used for the sustainability of the project? ○ Does 80% of the proposed budget cover the cost of the program and allocate 20% of the proposed budget to the teacher or teachers for project implementation? 	<p>Budget items are not aligned with project goals.</p> <p>Expenditure plans are vague or non-existent.</p>		<p>Some budget items are not aligned with project goals.</p> <p>Expenditure plans provide some detail.</p>	<p>and within grant limits.</p> <p>All budgeted items are clearly aligned with project goals.</p> <p>Expenditure plans are detailed and appropriate.</p>
<p>Innovation:</p> <ul style="list-style-type: none"> ● Innovative project <ul style="list-style-type: none"> ○ Describe the innovative techniques that will be used to enhance the student experience and teach STEM concepts. ● How does the project integrate the aspects of STEM? ● What is the impact of the project? <ul style="list-style-type: none"> ○ Does it engage the community or other stakeholders? ○ How does the project enhance or inspire interest in STEM fields? ○ How are the STEM skills learned in the project transferable to the workplace for future STEM-related careers? ○ Could this project be scaled or replicated? <p>Considerations when determining rating:</p>	<p>Project does not reflect a new or creative approach or program.</p> <p>Rationale for selecting the design or approach of the program lacks clarity or logic.</p> <p>The project does not adequately integrate the aspects of STEM.</p> <p>The impact of the project is unclear.</p>		<p>Project includes a new or creative approach or program.</p> <p>Rationale for selecting the design or approach of the program is clear and logical.</p> <p>The project integrates some aspects of STEM.</p> <p>The impact of the project is identified.</p>	<p>Project includes an approach or program that is exceptionally innovative (new, creative, or unique).</p> <p>Rationale for selecting the design or approach of the program is clear, logical, and reflects sound theory or research.</p> <p>The project effectively integrates all aspects of STEM.</p> <p>The impact of the project is clearly explained.</p>

<ul style="list-style-type: none"> ○ Is the proposed project genuinely innovative? ○ Does the proposed project include approaches, methodologies, interventions, or resources that are original and that show significant promise for improving learning outcomes and closing equity gaps? ○ Does it employ demonstrated approaches, methodologies, interventions, or resources in ways that substantially advance pedagogical/curricular practice? ○ How do project methodologies show how STEM is used in business, product and real-life experiences both at home and at work? <p><i>(Please note: The RFP specifies that proposals may focus either on developing and on implementing pedagogical/curricular innovations OR on creating innovative large-scale professional development programs, but projects may also address BOTH pedagogy/curricula and professional development.)</i></p>					
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GoTeach FINLIT! criteria:

CRITERIA	1 Weak	2 Acceptable	3 Average	4 Strong	5 Outstanding
Purpose & Goals: <ul style="list-style-type: none"> • Is purpose explicit? • Are goals measurable? 	Purpose is unclear. Project goals/outcomes are not		Purpose is clear. Project goals/outcomes are identified and measurable.		Purpose is explicit. Project goals/outcomes are clearly

<p>Considerations when determining rating:</p> <ul style="list-style-type: none"> ○ How would the grant improve/enhance the curriculum or the course? ○ Is the proposal related to the offering of a new financial literacy elective course or afterschool program? ○ How does the project promote a better understanding of free enterprise, entrepreneurship, business and personal financial responsibility? 	<p>identified or measurable.</p>			<p>identified and can be evaluated using multiple measures.</p>
<p>Project Evaluation:</p> <ul style="list-style-type: none"> ● Clearly defined <ul style="list-style-type: none"> ○ How will you use this data and analysis of it to ensure that students gain the benefits of the project? ● Practical <ul style="list-style-type: none"> ○ Is the evaluation process achievable within the project time frame? ● Measurable <ul style="list-style-type: none"> ○ What data will be used to evaluate the benefit of the learning experience beyond the traditional curriculum? 	<p>Plans for evaluating success are unclear and/or not aligned with project goals/objectives or intended student outcomes.</p> <p>Measurement tools have not been identified or are not appropriate for project evaluation.</p>		<p>Plans for evaluating success are aligned with project goals/objectives and intended student outcomes.</p> <p>Adequate measurement tools are identified for evaluation.</p>	<p>Plans for evaluating success are comprehensive and clearly aligned with project goals/objectives and intended student outcomes.</p> <p>Appropriate measurement tools are identified for pre-project, midyear, and final evaluation.</p>
<p>Project Activities/ Timeline:</p> <ul style="list-style-type: none"> ● Are the project activities well-articulated? ● Is the project timeline of events explicit? <ul style="list-style-type: none"> ○ Are project activities aligned with the school calendar? ○ How will you ensure staying on track with the project schedule? ● Are the project activities related to program goals? <p>Considerations when determining rating:</p>	<p>Project timeline and activities for implementation lack detail.</p> <p>Activities are not student-centered and don't always align with project goals.</p> <p>Project does not link content to standard(s).</p>		<p>Project timeline and activities are outlined with some detail.</p> <p>Activities are student-centered and align with project goals.</p> <p>Project content is linked to appropriate standard(s).</p>	<p>Project timeline and activities are well-planned for effective and efficient implementation</p> <p>Activities are student-centered and clearly align to project goals.</p> <p>Project exemplifies thoughtful integration of</p>

<ul style="list-style-type: none"> ○ Is the project aligned to the standards? ○ How does the project reinforce the use of financial literacy skills or tools? 				content and/or multiple standards.
<p>Project Budget:</p> <ul style="list-style-type: none"> • Is the budget reasonable for the planned activities and related to the project's goals/outcomes? • Are the expenditure plans detailed and contain information about how funds are to be used? • Provide a detailed breakdown for the use of the requested funds. • Provide a basis of estimate for the funds (Quote from Amazon, personal judgement, etc). • How will funds be used for the sustainability of the project? • Does 80% of the proposed budget cover the cost of the program and allocate 20% of the proposed budget to the teacher or teachers for project implementation? 	<p>Budget lacks detail or supporting documentation.</p> <p>Budget total exceeds grant limits.</p> <p>Budget items are not aligned with project goals.</p> <p>Expenditure plans are vague or non-existent.</p>		<p>Budget provides some supporting documentation/detail.</p> <p>Budget total is within grant limits.</p> <p>Some budget items are not aligned with project goals.</p> <p>Expenditure plans provide some detail.</p>	<p>Budget is itemized with sufficient detail and supporting documentation is provided.</p> <p>Budget is effectively used and within grant limits.</p> <p>All budgeted items are clearly aligned with project goals.</p> <p>Expenditure plans are detailed and appropriate.</p>
<p>Innovation:</p> <ul style="list-style-type: none"> • Innovative project <ul style="list-style-type: none"> ○ Describe the innovative techniques that will be used to enhance the student experience and teach free enterprise, entrepreneurship, business and personal financial responsibility concepts. • What is the impact of the project? <ul style="list-style-type: none"> ○ Does it engage the community or other stakeholders? ○ Does the project enhance or inspire interest in career pathways related to finance? ○ Could this project be scaled or replicated? 	<p>Project does not reflect new or creative approach or program.</p> <p>Rationale for selecting the design or approach of the program lacks clarity or logic.</p> <p>The project does not adequately integrate the aspects of financial literacy.</p> <p>The impact of the project is unclear.</p>		<p>Project includes a new or creative approach or program.</p> <p>Rationale for selecting the design or approach of the program is clear and logical.</p> <p>The project integrates some aspects of financial literacy.</p> <p>The impact of the project is identified.</p>	<p>Project includes an approach or program that is exceptionally innovative (new, creative, or unique).</p> <p>Rationale for selecting the design or approach of the program is clear, logical, and reflects sound theory or research.</p> <p>The project effectively integrates all aspects of financial literacy.</p>

<p>Considerations when determining rating:</p> <ul style="list-style-type: none"> ○ Is the proposed project genuinely innovative? ○ Does the proposed project include approaches, methodologies, interventions, or resources that are original and that show significant promise for improving learning outcomes and closing equity gaps? ○ Does it employ demonstrated approaches, methodologies, interventions, or resources in ways that substantially advance pedagogical/curricular practice? <p><i>(Please note: The RFP specifies that proposals may focus either on developing and on implementing pedagogical/curricular innovations OR on creating innovative professional development programs, but projects may also address BOTH pedagogy/curricula and professional development.)</i></p>					<p>The impact of the project is clearly explained.</p>
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EDUCATION
FOUNDATION
OF PALM BEACH COUNTY

2021-2022 GoTeach! Classroom Grant Application Worksheet

Project Title: _____

School: _____

Title School: Y/N

Region: Central Glades North South

School Address: _____

Applicant Name: _____

School phone/Ext.: _____

Cell phone: _____

Additional applicant name (if team project): _____

School phone/Ext.: _____

Cell phone: _____

PLEASE CHECK BOX NEXT TO APPLICANT'S NAME WHOM YOU WISH TO BE THE PRIMARY CONTACT AND HAVE RESPONSIBILITIES OF USING CLASSWALLET, IF AWARDED A GRANT (CHECK ONLY ONE ABOVE).

Grade(s) included in grant project: _____

Projected number of students served: _____

Projected number of teachers served: _____

Project Focus Area:

Literacy Career Education Science Technology Engineering Math Financial Literacy SEL

Application questions:

Question #1: What is the Purpose and Goal(s) of this project?

- Provide a brief description of the project for which you are requesting funding and why this project is needed at your school.
- Describe (with examples) what is innovative about your project.
- List facts/data to support statements.
- Identify the key goals for this project utilizing SMART (Specific Measurable, Attainable, Realistic and Time-based) Goal format.

Question #2: How will you evaluate your project?

- Explain how you will measure the effectiveness of your project based on the goals referenced in your response to question #1.
- How will your project benefit your students and improve academic performance?
- What specific evaluation measures and tools (pre-/post-test, survey, diagnostic test, etc.) will be used to report on outcomes/outputs of grant?

Question #3: What are the project activities and timeline?

- Provide a detailed list of activities and a timeline of events for this project.

Question #4: What is your project budget?

- Please include specific information, such as necessary materials and equipment, sources of supplies and costs.
- If you are ordering multiple items, you must list each item and its cost.
- List materials, books, supplies, etc. individually and by name/title.

Question #5: Do you have any additional funding or community resources planned for this project?

- Please describe any other sources of funding you are currently seeking or plan to seek in the future to support this project. This may include other donations or services.

Question #6: Please provide a DETAILED plan as to how programming will be carried out virtually, if need be, as a result of COVID-19.

Submit Application via Google Form no later than **5pm on Friday, July 16, 2021.**

For Questions Contact:

Jennifer@EducationFoundationPBC.org or Becky@EducationFoundationPBC.org