



# 2020-2021 GoTeach! & GoReach! Classroom Grant Application Packet & Instructions

#GoTeach!

Welcome to the 2020-2021 GoTeach! Classroom Grant and GoReach! Grant application process. The Education Foundation of Palm Beach County is pleased to provide direct-to-classroom funding for School District of Palm Beach County teachers. As the District's philanthropic partner, we support public schools by partnering with private foundations and corporate partners to make strategic program investments so that all students have the opportunity to succeed.

We understand how important these classroom grants are to help fund innovative, engaging and transformative projects that really make a difference for your students. Thank you for taking the time to apply for this grant, and for your commitment to the success of our school children! The Education Foundation looks forward to continuing as your partner for excellence in public education for Palm Beach County.



Partial funds for the Education Foundation GoTeach! Grant program are received in partnership with the State of Florida's License for Learning campaign through the sale of "Support Education" license plates in Palm Beach County. *Please encourage your friends to purchase a "Support Education" license plate!*

<http://LicenSetoLearnFL.com/>

**Please read this information in full before submitting an application.**

**Incomplete applications, or those that do not meet our criteria, will not be considered.**

**GoTeach! Classroom Grants:** *Innovative direct-to-classroom grants focused on priority areas of Literacy, STEM, Career Readiness, Increasing Graduation Rates, Supporting Underperforming Students & Social Emotional Learning*

**Individual Grant Applicants: Up to \$1,000**

**Team Grant Applicants: Up to \$1,500**

- Teachers access applications on EFPBC's website
- Applications will be submitted via Google Form (link provided on website as well as PDF version for planning purposes)
- Individual teachers and teams of teachers are welcome to apply
- All applications must include uploaded Principal Acknowledgement Form signed by principal for consideration
- Maximum of three GoTeach! Classroom Grants will be awarded per school
- Schools are welcome to submit as many applications as they choose, however, submitting applications does not guarantee grant will be awarded, this is a *highly competitive* grant
- Schools are eligible to submit **ONE GoReach! Grant (see description below)** for consideration (this will not hinder GoTeach! Classroom Grant Application(s) eligibility submitted by teacher(s) at the same school

- One application per project will be permitted. Multiple applications submitted for the same project will not be accepted if submitted under multiple Grant Award Categories (GoTeach! Classroom Grants & GoReach! Grants)
- Application must clearly indicate how program is innovative, will impact students, evaluation plan to show program effectiveness and must include a detailed budget and plan on how program will be carried out remotely, if need be, as a result of COVID-19

**GoReach! Grants:** *Innovative grants that will REACH additional students in terms of depth and breadth focused on priority areas of Literacy, STEM, Career Readiness, Increasing Graduation Rates, Supporting Underperforming Students & Social Emotional Learning*

**Teachers & Administrator Applicants = Up to \$3,000**

- Teachers & administrators access on EFPBC's website
- Applications will be submitted via Google Form (link provided on website as well as PDF version for planning purposes)
- Individual teachers and teams of teachers and administrators are welcome to apply
- All applications must include uploaded Principal Acknowledgement Form signed by principal for consideration
- Schools are eligible to submit **ONE GoReach! Grant** for consideration (this will not hinder GoTeach! Classroom Grant Application(s) eligibility submitted by teacher(s) at the same school)
- **ONE** application per project will be permitted. Multiple applications submitted for the same project will not be accepted if submitted under multiple Grant Award Categories (GoTeach! Classroom Grants & GoReach! Grants)
- Application must clearly indicate how program is innovative, will REACH students, evaluation plan to show program effectiveness and include a detailed budget and plan on how program will be carried out remotely, if need be, as a result of COVID-19

## PROJECT FOCUS

Priority will be given to grant proposals that focus on the following:

- An original, creative and innovative teaching approach that addresses student needs
- Projects geared toward **Literacy, Career Education or Science, Technology, Engineering, Art and Mathematics (STEAM)**
- A measurable approach and clearly defined process to evaluate success in at least one of the following:
  - Academic achievement
  - Bridging barriers to learning
- A realistic timeline for accomplishing the project within the school year
- A detailed plan as to how programming will be carried out virtually, if need be due to COVID-19
- An appropriate budget

Funds WILL NOT be provided for projects requesting funds for:

- Staff salaries or substitute teacher costs
- **The same proposal submitted by multiple teachers from the same school**
- Personal honorariums for the applicants
- Field trips or equipment, **unless they are an integral part of the program**
- Programs that are state mandated or existing programs funded by another organization
- **Replication of a grant awarded in the previous academic year by the same grantee**

## Requirements

Grant applicants must be a:

- ✓ PreK-12 public school teacher in Palm Beach County  
Or
- ✓ PreK-12 public school teaching team in Palm Beach County  
Or
- ✓ PreK-12 district operated public charter school teacher in Palm Beach County

Please be sure your grant application meets the following criteria:

- ✓ Completed online using Google Form
- ✓ Approved by your principal by uploading signed approval document as an attachment
- ✓ ALL grant application questions are answered fully
- ✓ Does not include a title page, letters of support or other attachments
- ✓ Does not use educational acronyms (**judges are not always familiar with their usage or meaning**)
- ✓ No more than two submissions from any teacher, in a team or individually
- ✓ Grant application must be submitted by **5pm on Friday, August 14, 2020 via Google Form**
- ✓ **Incomplete or hand-delivered applications will be disqualified!**

## Important Information

- Electronic application is due **Friday, August 14, 2020 at 5:00 pm**. No late applications accepted!
- Recipient will receive notification of award in September 2020
- Recipients will be honored at a special VIRTUAL event on **October 8, 2020**

**\$1,000.00 - Maximum Individual Award**

**\$1,500.00 - Maximum Team Award (2 or more teachers)**

**\$3,000- Maximum GoReach! Award (only one application can be submitted per school)**

### **Reminders for 2020-2021**

**No more than three awards will be granted per school.**

### Evaluation Process

Each application will be reviewed, evaluated and scored by community volunteers. Most volunteers are not educators and will not be familiar with acronyms and/or curricular areas. It is in your best interest to minimize educational jargon. Volunteers will evaluate according to the criteria listed above and answers provided by applicant(s).

### Funding Process

Funding for approved grants will be awarded in November 2020 online through ClassWallet

### More Questions?

Please contact the Education Foundation of Palm Beach County  
561-738-2928 Office or [Jennifer@EducationFoundationPBC.org](mailto:Jennifer@EducationFoundationPBC.org)



# 2020-2021 GoTeach! GoReach! Principal Approval Form



Project Title: \_\_\_\_\_

**Project Focus Area:**

Literacy  Career Education  Science  Technology  Engineering  Art  Math  SEL

# of Students Served: \_\_\_\_\_ School: \_\_\_\_\_

PLEASE CHECK BOX NEXT TO APPLICANT’S NAME WHOM YOU WISH TO BE THE PRIMARY CONTACT AND HAVE RESPONSIBILITIES OF USING CLASSWALLET, IF AWARDED A GRANT (CHECK ONLY ONE BOX BELOW).

Applicant Name: \_\_\_\_\_ Phone/Ext: \_\_\_\_\_

Email: \_\_\_\_\_ Subject Taught: \_\_\_\_\_ Grade(s): \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Phone/Ext: \_\_\_\_\_

Email: \_\_\_\_\_ Subject Taught: \_\_\_\_\_ Grade(s): \_\_\_\_\_

I grant the Palm Beach County Education Foundation the right to use this proposal and the results of this project, if funded, for public information purposes or to help other educators.

Does this project relate to School Improvement and/or School District’s Strategic Plan, State Standards or Florida School Grades?  YES  NO

If awarded a grant from the Education Foundation of Palm Beach County, I understand that I am expected to complete a mid-year progress update and a final evaluation. I am also expected to share photos and report on the effectiveness of the project.

I verify supplies and equipment purchased with grant funds do not become the personal property of the grant recipient. However, materials can travel from school to school with the recipient. Upon resignation or retirement, the materials become property of the school where last held.

If awarded a grant from the Education Foundation of Palm Beach County, I understand that I am expected to manage expenses through ClassWallet online, and any dollars not used by the given deadline will be returned to the Foundation.

Please note: If these questions are not answered, this application is considered incomplete.

\_\_\_\_\_  
Signature of PRIMARY Applicant Date

\_\_\_\_\_  
Signature of Principal Date



## 2020-2021 GoTeach! Classroom Grant Application

### Question #1: What is the Purpose and Goal(s) of this project?

Provide a brief description of the project for which you are requesting funding and why this project is needed at your school.

- Describe (with examples) what is innovative about your project
- Describe why this project is needed at your school. List facts/data to support statements
- Identify the key goals for this project utilizing SMART (Specific Measurable, Attainable, Realistic and Time-based) Goal format

### Question #2: How will you evaluate your project?

Explain how you will measure the effectiveness of your project based on the goals referenced in your answer to question #1.

- How will your project benefit your students and improve academic performance?
- What **specific evaluation measures** (tools, pre +post-test/survey) will be used to report on outcomes/outputs of grant?

### Question #3: What are the project activities and timeline?

Provide a detailed list of activities and a timeline of events for this project.

### Question #4: What is your project budget?

Please include specific information, such as necessary materials and equipment, sources of supplies and costs. If you are ordering multiple items, you must list each item and its cost.

- List materials, books, supplies, etc. individually and by name/title.

### Question #5: Do you have any additional funding or community resources planned for this project?

Please describe any other sources of funding you are currently seeking or plan to seek in the future to support this project.

### Question #6: Provide a DETAILED plan as to how programming will be carried out virtually, if need be, as a result of COVID-19.

Submit Application via Google Form to [EFPCPrograms@Gmail.com](mailto:EFPCPrograms@Gmail.com) by no later than Friday, August 14, 2020 at 5:00 pm.

For Questions Contact:  
[Jennifer@EducationFoundationPBC.org](mailto:Jennifer@EducationFoundationPBC.org)



## 2020-2021 GoReach! Grant Application

**Question #1: What is the Purpose and Goal(s) of this project?** Provide a brief description of the project for which you are requesting funding and why this project is needed at your school.

- Describe (with examples) what is innovative about your project
- Describe why this project is needed at your school. List facts/data to support statements
- Identify the key goals for this project utilizing SMART (Specific Measurable, Attainable, Realistic and Time-based) Goal format

**Question #2: Describe how your administration will participate in, and support the success of, this project?**

**Question #3: How will you evaluate your project?** Explain how you will measure the effectiveness of your project based on the goals referenced in your answer to question #1.

- How will your project benefit your students and improve academic performance?
- What **specific evaluation measures** (tools, pre +post-test/survey) will be used to report on outcomes/outputs of grant?

**Question #4: What are the project activities and timeline?** Provide a detailed list of activities and a timeline of events for this project.

**Question #5: What is your project budget?** Please include specific information, such as necessary materials and equipment, sources of supplies and costs. If you are ordering multiple items, you must list each item and its cost.

- List materials, books, supplies, etc. individually and by name/title.

**Question #6: Do you have any additional funding or community resources planned for this project?** Please describe any other sources of funding you are currently seeking or plan to seek in the future to support this project.

**Question #7: Provide a DETAILED plan as to how programming will be carried out virtually, if need be, as a result of COVID-19.**

Submit Application via Google Form to [EFBPCPrograms@Gmail.com](mailto:EFBPCPrograms@Gmail.com)

by no later than **Friday, August 14, 2020 at 5:00 pm.**

**For Questions Contact:** [Jennifer@EducationFoundationPBC.org](mailto:Jennifer@EducationFoundationPBC.org)